

SCHOOL LETTERHEAD

(EXAMPLE) PROOF OF ENROLLMENT

Instructions: Candidates must submit a proof of enrollment, if current enrollment is not identified on the transcripts. Proof of enrollment must be completed on the school's letterhead and submitted with the job application via USAJobs.

This is to certify that _____ is currently a student
(Print Name of Student)

enrolled at _____ The student is
(Name of College or University)

classified as an UNDERGRADUATE – OR - GRADUATE in their studies leading to a(n)
(Please Circle One)

ASSOCIATES – BACHELORS – MASTERS - DOCTORATE degree in _____
(Please Circle One) (Major)

The student's anticipated graduation date is
(MM/YYYY)

The student is enrolled for the current term from _____ to _____
(MM/YYYY) (MM/YYYY)

This petition was completed on behalf of the above student on _____
(Today's Date)

Good Academic Standing: YES- OR- NO GPA

Please note that we may contact you to verify this information

Name & Title of School Official Completing this Form (Please Print)

Signature of School Official Mailing Address

() _____
Phone Number Ext. Mailing Address

E-mail Address City, State Zip