

UNITED STATES DEPARTMENT OF AGRICULTURE  
FOOD SAFETY AND INSPECTION SERVICE  
WASHINGTON, DC

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**FSIS NOTICE**

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9/25/18

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**APPROVAL OF OFFICIAL TIME FOR UNION REPRESENTATION ACTIVITIES**

In accordance with Article 7, Section 4(C) of the Labor-Management Agreement (LMA) between the Parties, the union is afforded 15,000 hours of official time per fiscal year (FY) for representational activities on behalf of bargaining unit employees. Unused official time hours do not carry over into the next FY. As of October 1, 2018, the union has up to 15,000 hours for FY2019. Therefore, supervisors may approve requests for official time, from designated union representatives, in accordance with the LMA, made before October 1, 2018, for representational activities occurring on or after October 1, 2018. Refer questions regarding this notice through supervisory channels



Assistant Administrator  
Office of Policy and Program Development

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Field Employees

**NOTICE EXPIRES:** 10/1/19

**OPI:** OPPD