Label Submission and Approval System (LSAS)

FSIS Enrollment Process

The information in this section will help guide you through the enrollment process to request a **Submitter** role in LSAS.

Pre-requisite: Customer must have already established a Level 2 eAuth account.

To access LSAS, direct your browser to [https://lsas.fsis.usda.gov](https://lsas.fsis.usda.gov).

Your browser will be re-directed to eAuth and the *eAuthentication Warning* screen will appear:

![eAuthentication Warning Screen](image-url)

When the user clicks the I Agree button, the *eAuthentication Login* screen is presented.
The user must provide an eAuth User ID and password, and then click the Login button.

Next, the user will be presented with the FSIS Welcome Screen and Enrollment Application. Note: PHIS and LSAS share the Enrollment Wizard, so it is important that you follow the instructions specific for LSAS selections.

**FSIS Enrollment Welcome Screen: Select Submit Enrollment Request**
The FSIS Enrollment Request Wizard (Step 1)

Welcome to the FSIS Enrollment Request Wizard

This wizard helps you prepare and submit your enrollment request.

Welcome to the FSIS Enrollment Request Wizard

The wizard helps you submit your enrollment request to an FSIS administrator. An administrator reviews each enrollment request and either approves or denies it. After the review process, you will receive an email notification.

Your progress through these steps will be displayed on the left side navigation menu.

Click Next to continue.
Click Cancel to exit the wizard. All modifications will be canceled.

Click Next
Account Type: Select “LSAS Submitter” from the drop-down

Click Next
LSAS User Orientation: Click Finish to Complete Your Enrollment

Welcome to LSAS: Select Create to Set Up Your New Profile in LSAS

Select: Submit and then Confirm

You will be prompted to click on the created profile’s dashboard link to continue to your homepage.