

Guidelines for the Completion of FSIS Letterhead Certificate for Poultry Meat Exported to the European Union

Part I. Details of Dispatched Consignment

- I.1 Enter full name, address, and telephone number of entity in the US exporting the product
- I.2 Enter certificate number from FSIS Form 9060-5
- I.3 Enter “FSIS”
- I.4 Enter appropriate FSIS District Office
- I.5 Enter full name, address, and telephone number of entity receiving the product
- I.7 Enter “United States” and “US”. If from another country, enter [appropriate code](#).
- I.8 Enter “US” as the region of origin and enter the appropriate numerical code. [Click here to determine the appropriate numerical region code](#) for the United States.
- I.9 Enter EU country of destination name and ISO code as follows:
Austria **AT**; Belgium **BE**; Bulgaria **BG**; Croatia **HR**; Cyprus **CY**; Czech Republic **CZ**;
Denmark **DK**; Estonia **EE**; Finland **FI**; France **FR**; Germany **DE**; Greece **GR**; Hungary
HU; Ireland **IE**; Italy **IT**; Latvia **LV**; Lithuania **LT**; Luxembourg **LU**; Malta **MT**;
Netherlands **NL**; Poland **PL**; Portugal **PT**; Romania **RO**; Slovakia **SK**, Slovenia **SL**, Spain
ES; Sweden **SE**; and the United Kingdom/Northern Ireland **GB**
- I.11 Enter name, address, and establishment number of the last establishment where the container is packed.
- I.13 Enter place of loading, as appropriate (port)
- I.14 Enter date of shipment departure – (date of departure from the port, e.g. BOL date)
- I.15 Complete as appropriate: Mark through “railway wagon”, “road vehicle” and “other.” Indicate “Aeroplane” or “Ship” as appropriate, and provide ship name or airline flight number/s
- I.16 Enter Boarder Inspection Post (BIP) in the EU.
- I.18 Enter common description of product related to commodity code described in I.19.
- I.19. Use the appropriate Harmonized System (HS) code (Appropriate HS codes can be found in the footnotes to Box I.19 on the letterhead certificate).
- I.20 Net weight (kg).
- I.21 Check appropriate box
- I.22 Enter No. of pieces or packages
- I.23 Enter container number/seal number, if appropriate.
- I.24 Enter type of packaging, e.g., cardboard boxes, ...

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I.25 Check box “Human consumption”

I.27 Check box

I.28 Complete with scientific name, such as: Gallus, Meleagris, Anadidae, etc.

Nature of commodity: complete as appropriate
Abattoir: Slaughter Establishment Number
Cutting Plant: Est. No. where final product was produced
Cold Store Est. No.
Number of packages
Total Net weight (kg)

Part II: Certification

II.a. Certificate reference number – enter certificate number from FSIS Form 9060-5

II.1. Public Health Attestation

- a. – f. can be certified based on compliance with FSIS requirements and specific requirements for export to the EU shown in the export library.
- g. – Mark through if the consignment is not intended for export to Sweden or Finland

II.2 Animal Health Attestation

II.2.1 – insert “US-code” where the code is the same code used for box
I.8.II.2.3 – insert “US-code” where the code is the same code used for box I.8.
II.2.5(a) – add date or range of dates of slaughter

Signature Block

Name of Official Veterinarian (print in capital letters)
Date signed
“Stamp” means Export Stamp (in ink a color other than black)
Qualification and title
Signature (in ink a color other than black)