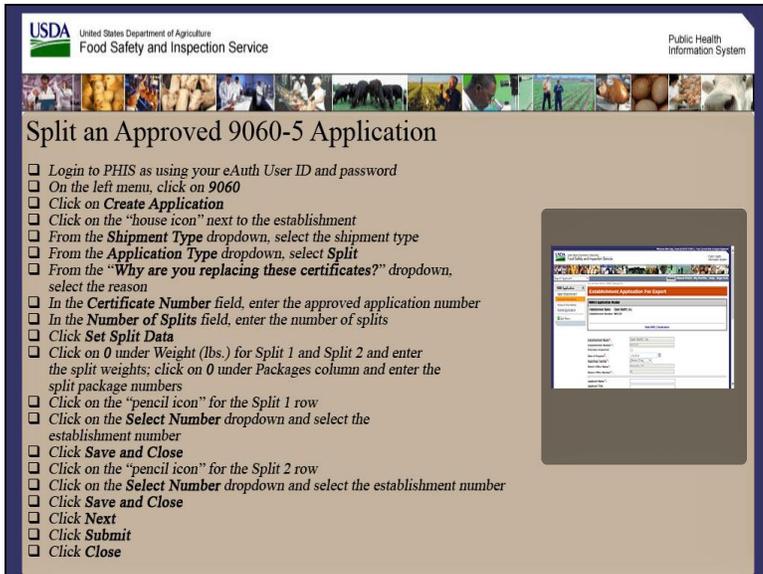


# Export Applicant

## Split an Approved 9060-5 Application



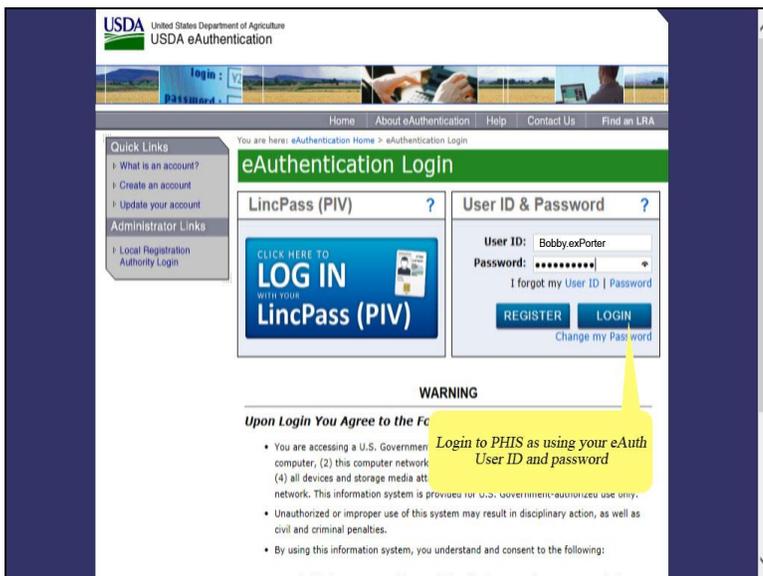
USDA United States Department of Agriculture  
Food Safety and Inspection Service

Public Health Information System

### Split an Approved 9060-5 Application

- Login to PHIS as using your eAuth User ID and password
- On the left menu, click on **9060**
- Click on **Create Application**
- Click on the "house icon" next to the establishment
- From the **Shipment Type** dropdown, select the shipment type
- From the **Application Type** dropdown, select **Split**
- From the "Why are you replacing these certificates?" dropdown, select the reason
- In the **Certificate Number** field, enter the approved application number
- In the **Number of Splits** field, enter the number of splits
- Click **Set Split Data**
- Click on 0 under **Weight (lbs.)** for Split 1 and Split 2 and enter the split weights; click on 0 under **Packages** column and enter the split package numbers
- Click on the "pencil icon" for the Split 1 row
- Click on the **Select Number** dropdown and select the establishment number
- Click **Save and Close**
- Click on the "pencil icon" for the Split 2 row
- Click on the **Select Number** dropdown and select the establishment number
- Click **Save and Close**
- Click **Next**
- Click **Submit**
- Click **Close**

Welcome to the Public Health Information System. In this demonstration, you will learn how to split an approved 9060-5 application. I'll guide you through the steps of accomplishing this task.



USDA United States Department of Agriculture  
USDA eAuthentication

Home About eAuthentication Help Contact Us Find an LRA

You are here: eAuthentication Home > eAuthentication Login

### eAuthentication Login

LincPass (PIV) ? User ID & Password ?

CLICK HERE TO LOG IN WITH YOUR LincPass (PIV)

User ID: Bobby.exPorter  
Password: [masked]  
I forgot my User ID | Password  
REGISTER LOGIN  
Change my Password

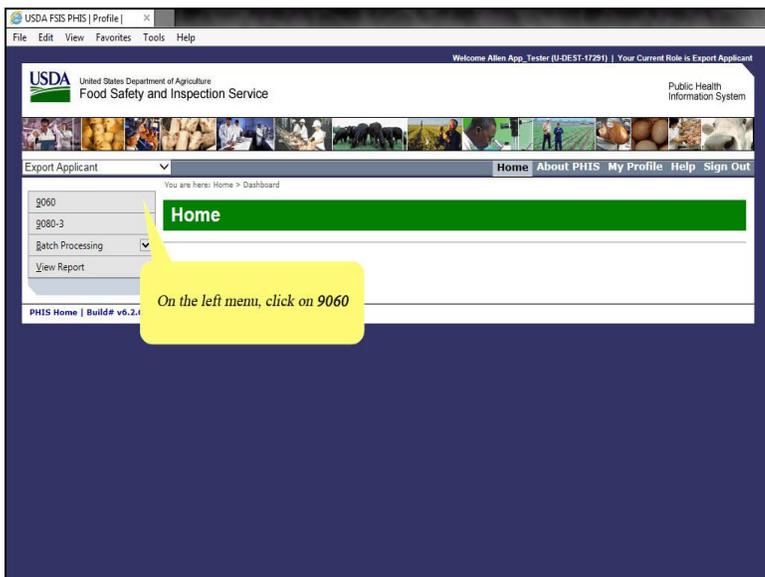
**WARNING**

**Upon Login You Agree to the Following:**

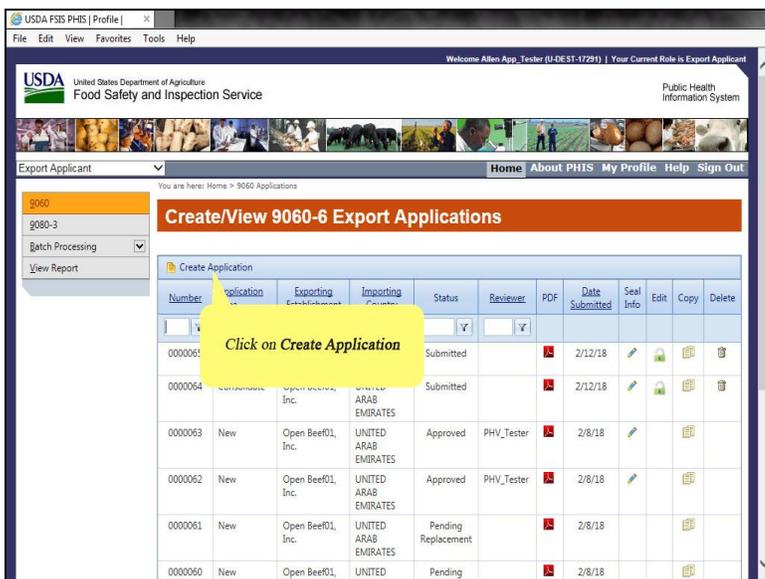
- You are accessing a U.S. Government computer, (2) this computer network (4) all devices and storage media attached to this computer network. This information system is provided for U.S. Government authorized use only. Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:

*Login to PHIS as using your eAuth User ID and password*

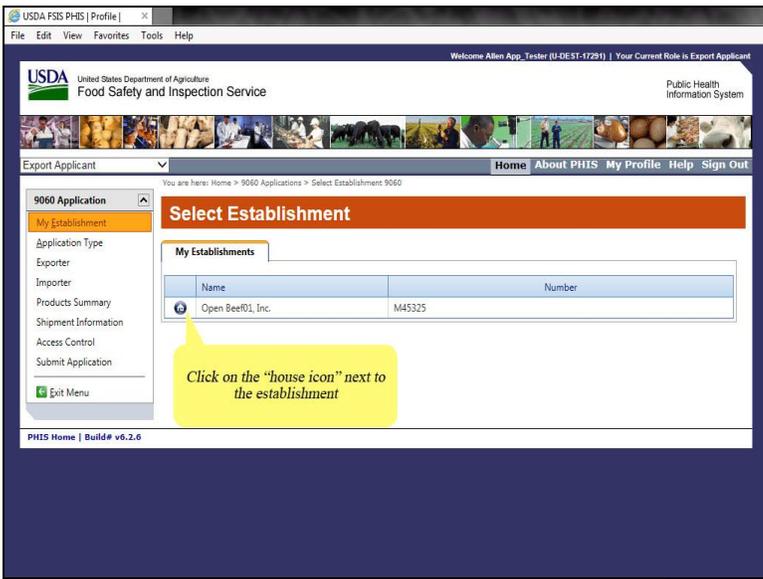
Login to PHIS using your eAuth User ID and password and then click the Login button.



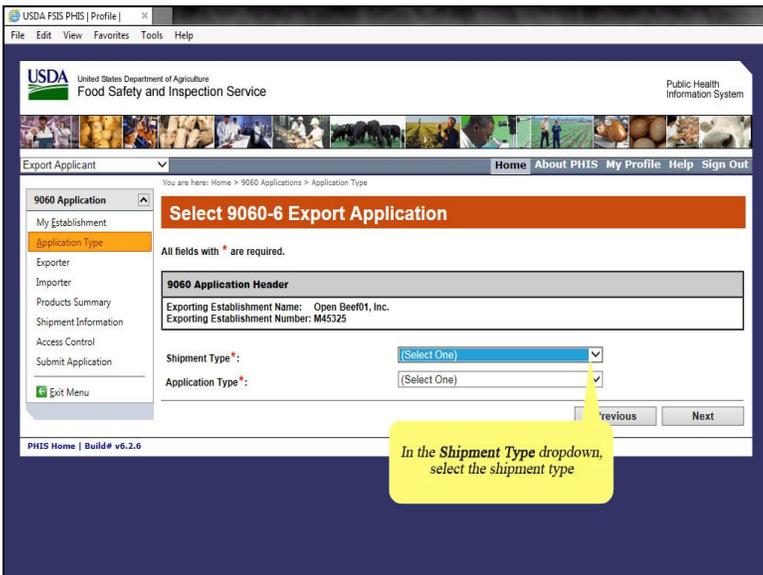
First, click on 9060 in the left menu of Export Applicant.



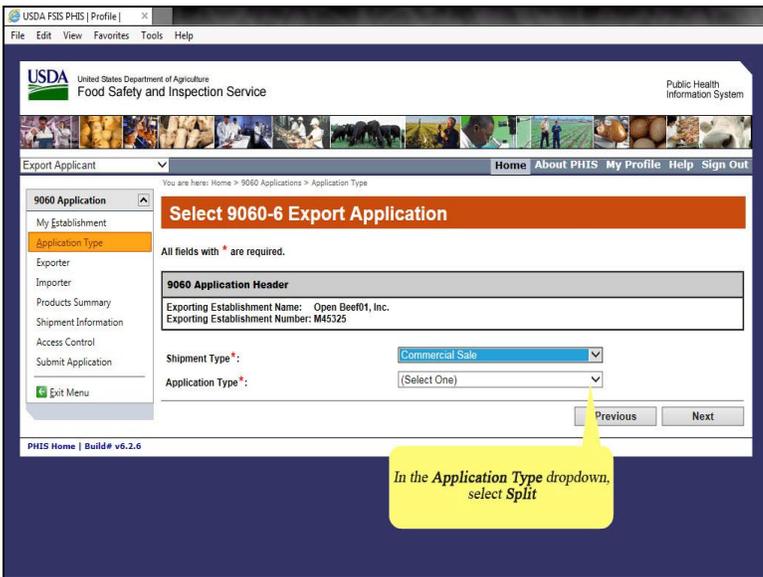
Next, click on Create Application.



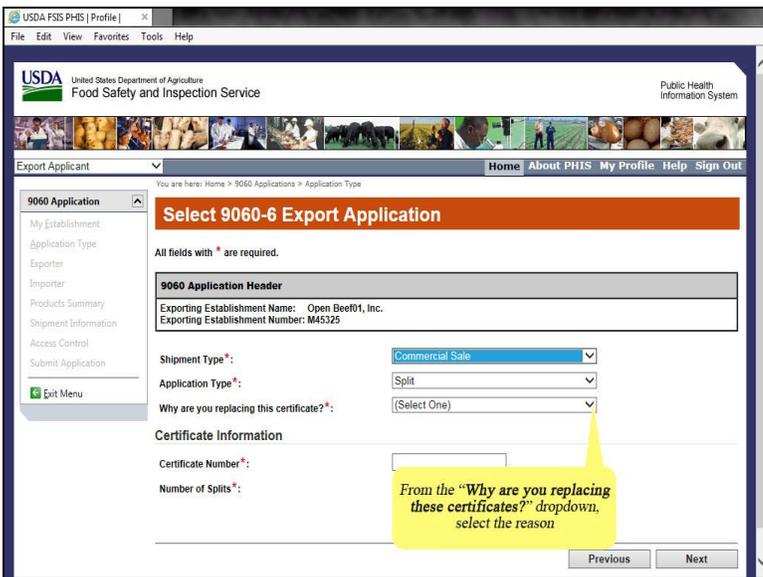
The Select Establishment page appears.  
Click the house icon in the left column of the desired establishment.



The Select 9060-6 Export Application page appears.  
Select the Shipment Type from the dropdown.



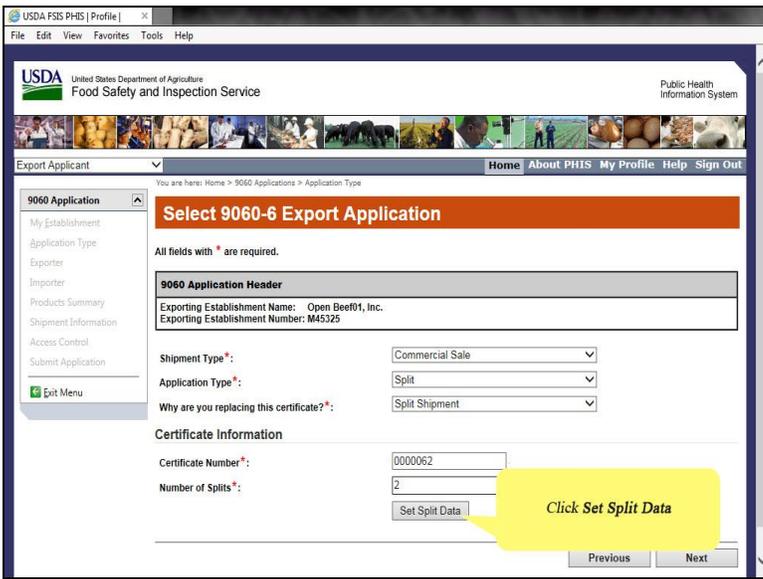
In the Application Type dropdown, select Split.



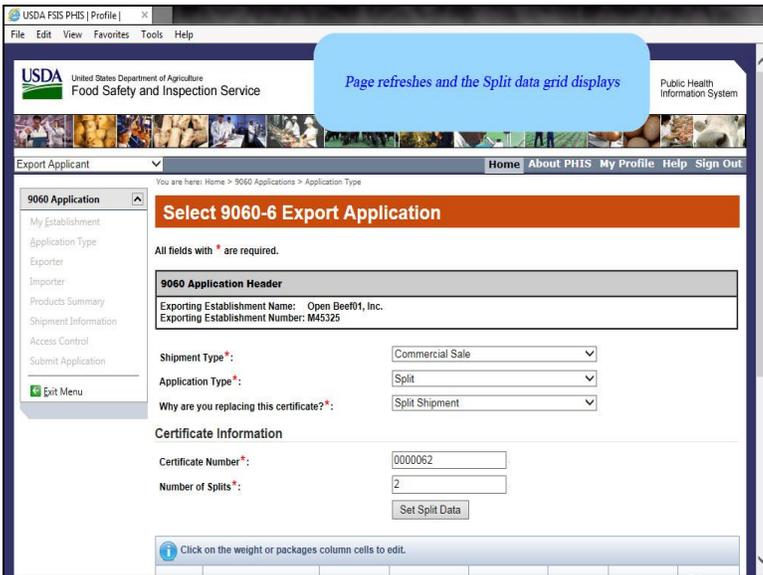
From the “Why are you replacing these certificates?” dropdown, select the reason “Split Shipment”.

In the Certificate Number field, enter the approved application number.

In the Number of Splits field, enter the number of new applications you want to create.



Click Set Split Data.



The page refreshes and the Split data grid displays. Scroll down to the data grid.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Submit Application  
Exit Menu

Shipment Type\*: Commercial Sale  
Application Type\*: Split  
Why are you replacing this certificate?\*: Split Shipment

Certificate Information  
Certificate Number\*: 0000062  
Number of Splits\*: 2  
Set Split Data

Click on the weight or packages column cells to edit.

Splits	Product Name (Code)	Species	Weight (lbs)	Weight (Kg)	Packages	Package Type	Est Number on Product
Split: 1; Export Establishment Name: Open Beef01, Inc.; Number: [edit]							
	Pork Belly	Pork	0	0	0	Case	M45325
Split: 2; Export Establishment Name: Open Beef01, Inc.; Number: [edit]							
	Pork Belly	Pork	0	0	0	Case	M45325
			0	0	0		
			of 300000.000	of	of 100		
			0				

Previous Next

PHIS Home | Build# v6.2.6

Click on 0 under Weight (lbs.) for Split 1 and enter the split weights and split number of packages

Click on zero under the Weight column for Split 1. Enter the split weight and split number of packages.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Submit Application  
Exit Menu

Shipment Type\*: Commercial Sale  
Application Type\*: Split  
Why are you replacing this certificate?\*: Split Shipment

Certificate Information  
Certificate Number\*: 0000062  
Number of Splits\*: 2  
Set Split Data

Click on the weight or packages column cells to edit.

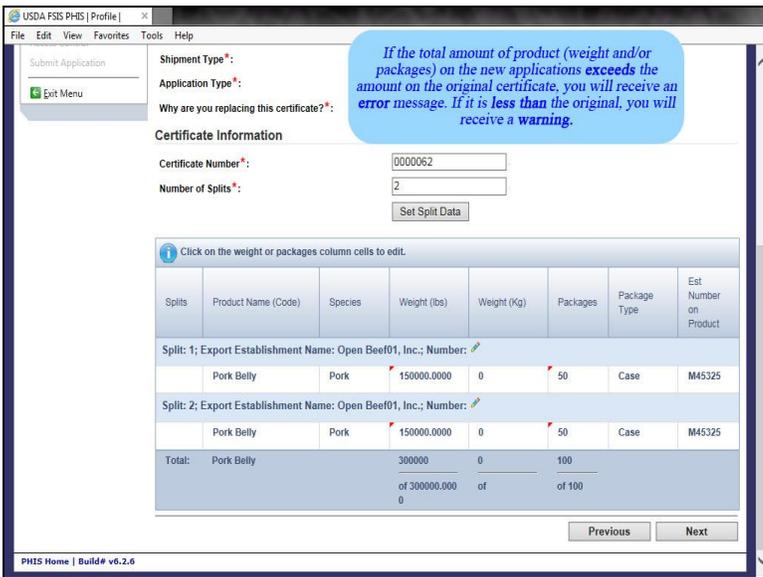
Splits	Product Name (Code)	Species	Weight (lbs)	Weight (Kg)	Packages	Package Type	Est Number on Product
Split: 1; Export Establishment Name: Open Beef01, Inc.; Number: [edit]							
	Pork Belly	Pork	150000.0000	0	50	Case	M45325
Split: 2; Export Establishment Name: Open Beef01, Inc.; Number: [edit]							
	Pork Belly	Pork	0	0	0	Case	M45325
			150000	0	50		
			of 300000.000	of	of 100		
			0				

Previous Next

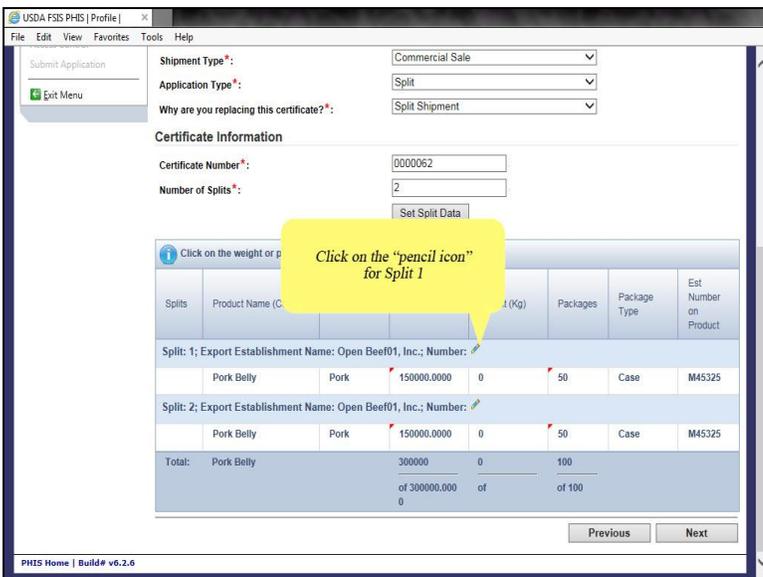
PHIS Home | Build# v6.2.6

Click on 0 under Weight (lbs.) for Split 2 and enter the split weights and split number of packages

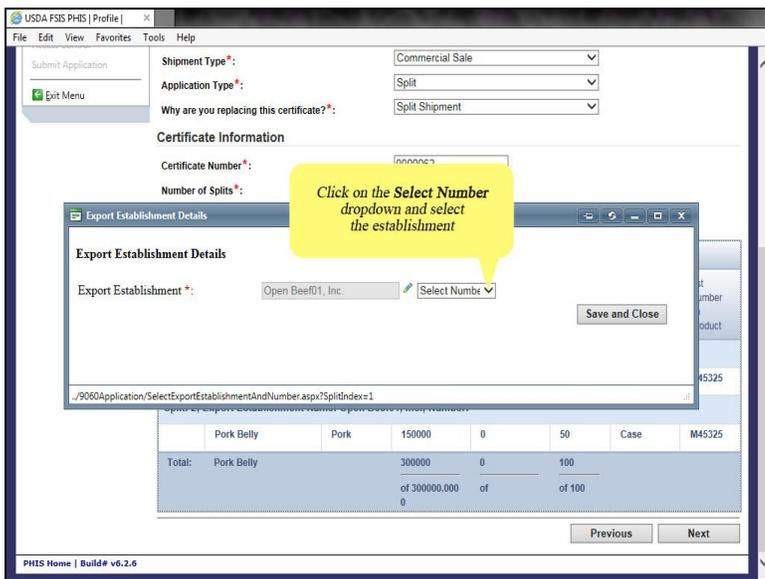
Click on zero under the Weight column for Split 2. Enter the split weight and split number of packages.



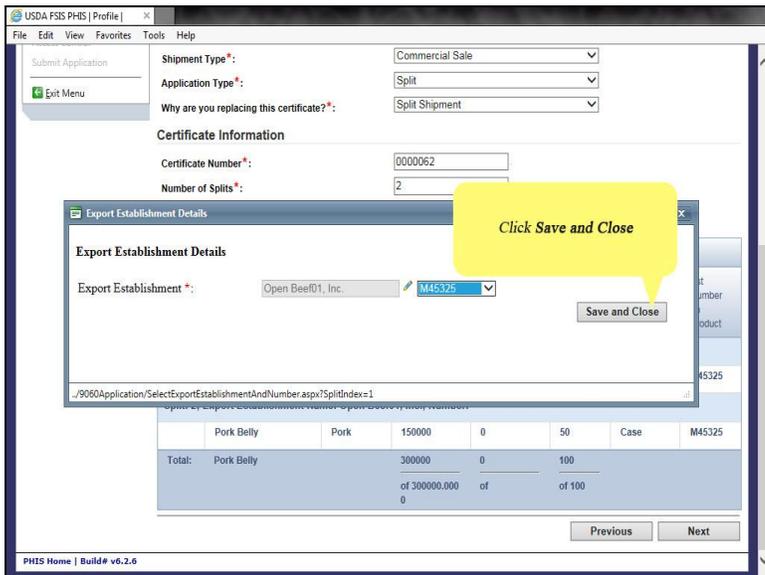
If the total amount of the product (weight and/or packages) on the new applications exceeds the amount on the original certificate, you will receive an error message. If it is less than the original, you will receive a warning.



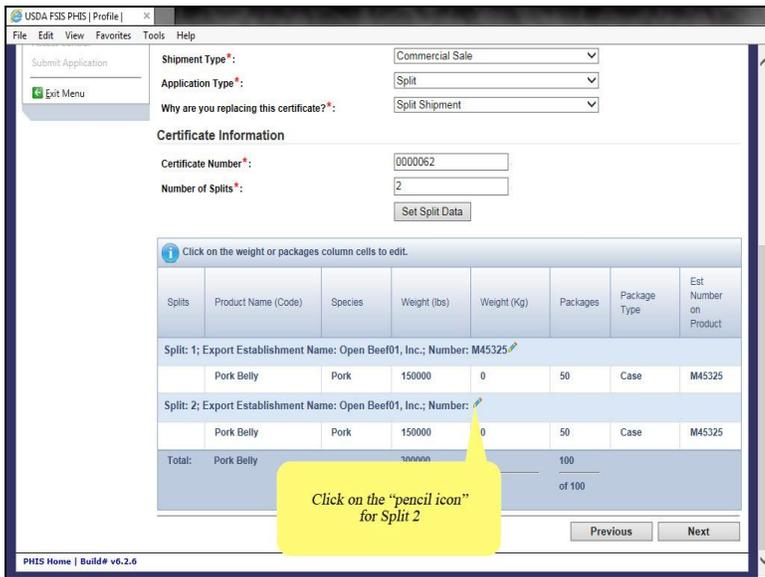
Click the pencil icon for Split 1 in order to enter the establishment number.



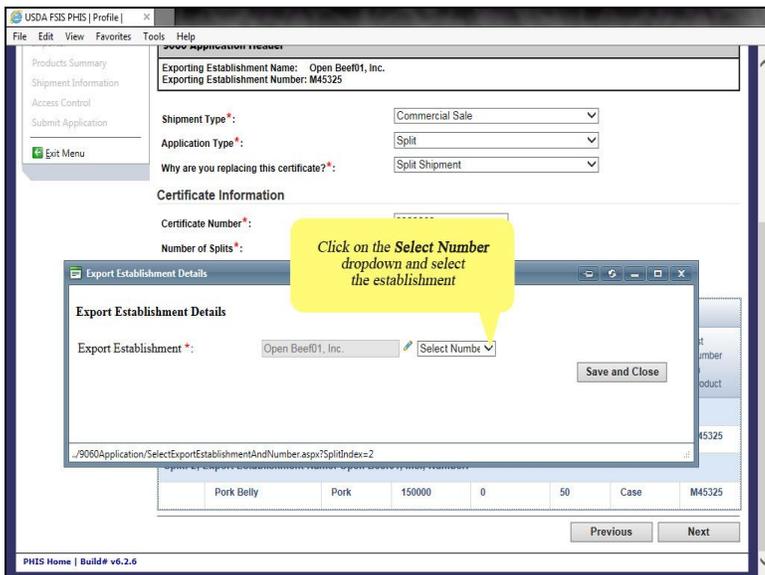
The Export Establishment Details window pops up. Click on the Select Number dropdown and select the establishment.



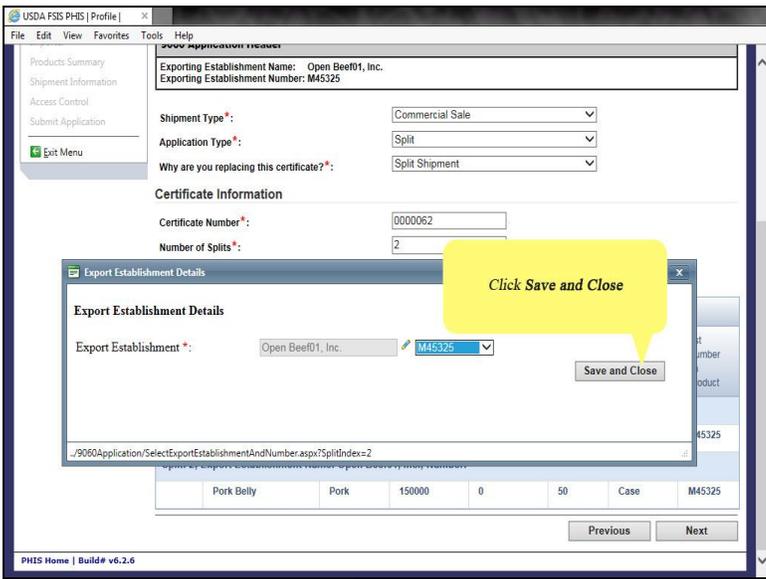
Click Save and Close.



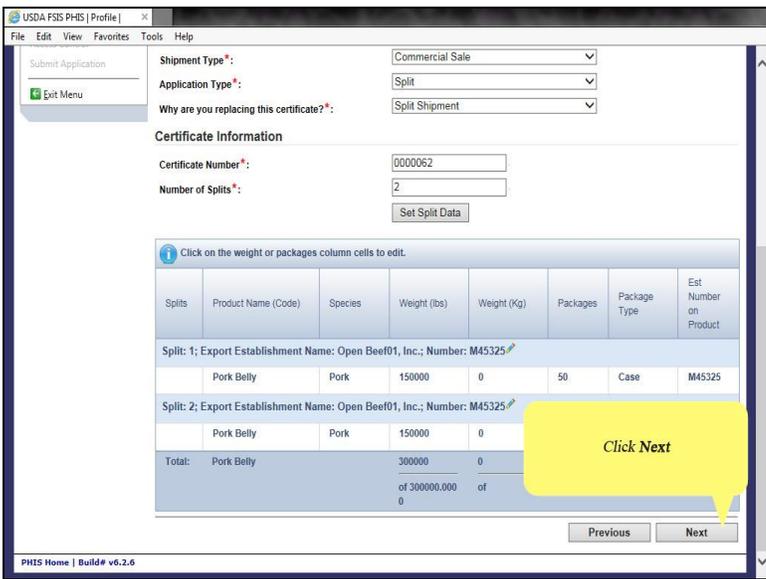
Click the pencil icon for Split 2 in order to enter the establishment number.



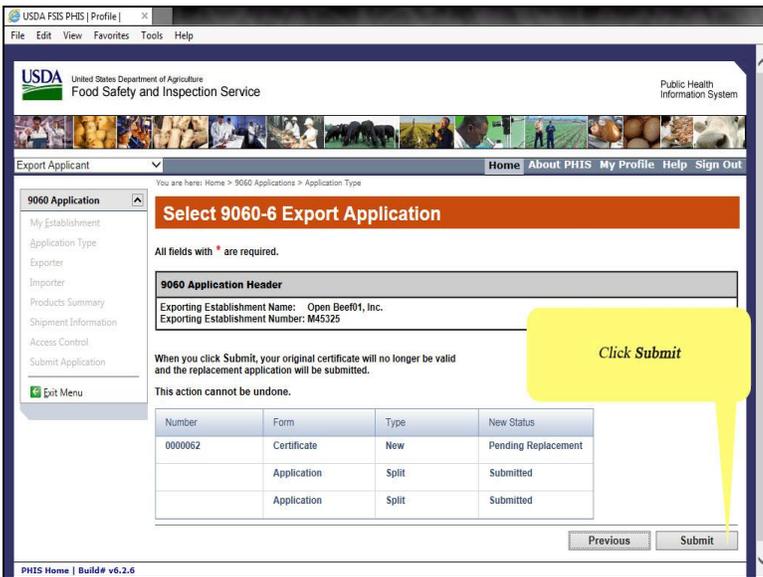
The Export Establishment Details window pops up. Click on the Select Number dropdown and select the establishment.



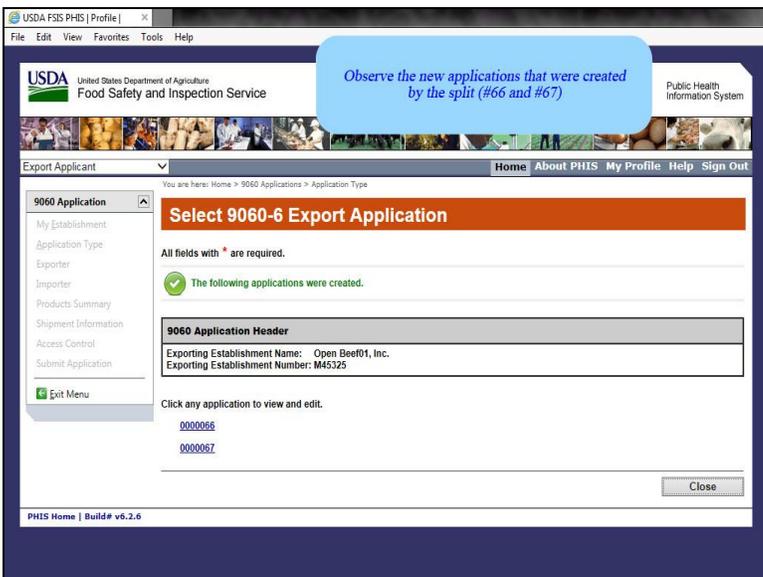
Click Save and Close.



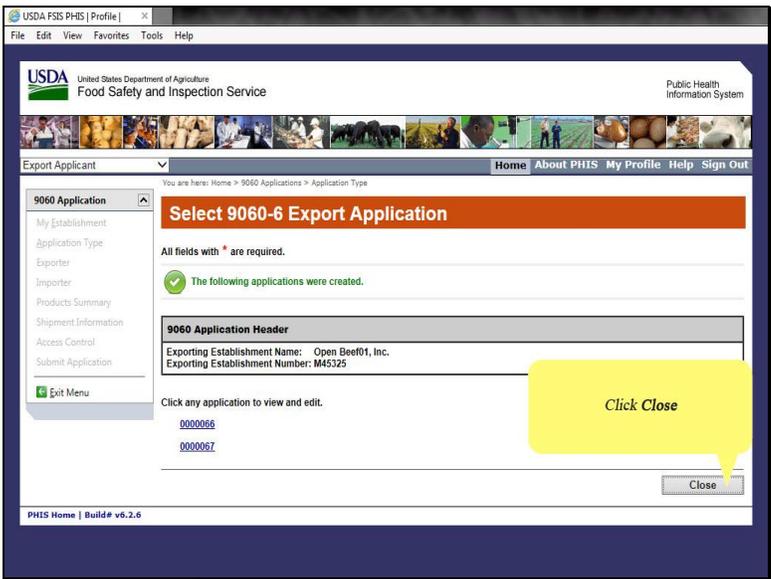
Click Next.



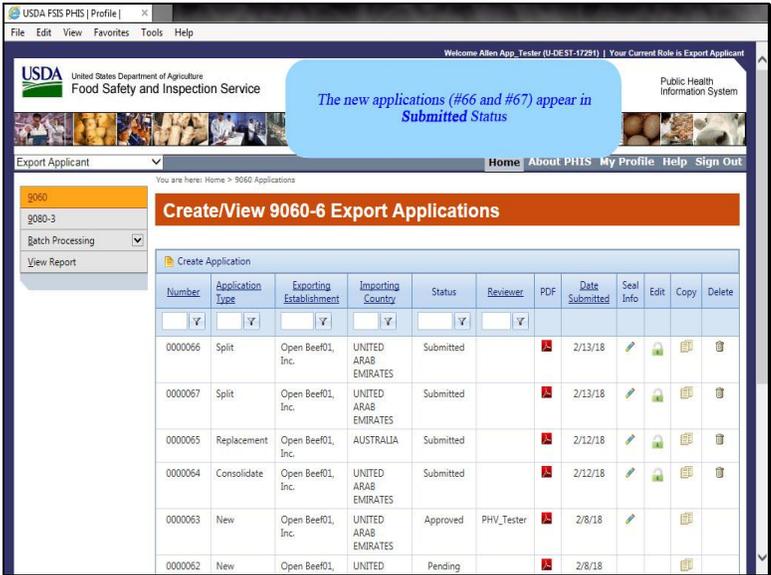
The Select 9060-6 Export Application page appears with the preview of the new split applications to be created in the grid. Click Submit.



Notice the new application numbers created by the split.



Click Close.



The new applications appear in the Submitted Status.

USDA FSIS PHIS | Profile | Help  
 File Edit View Favorites Tools Help  
 Welcome Allen App\_Tester (U-DEST-17291) | Your Current Role is Export Applicant  
 USDA United States Department of Agriculture  
 Food Safety and Inspection Service  
 Public Health Information System  
 Export Applicant  
 You are here: Home > 9060 Applications  
 Home About PHIS My Profile Help Sign Out

**Create/View 9060-6 Export Application**

Click Sign Out

Number	Application Type	Exporting Establishment	Importing Country	Status	Reviewer	Submitted	Info	Seal	Edit	Copy	Delete
0000066	Split	Open Beef01, Inc.	UNITED ARAB EMIRATES	Submitted		2/13/18					
0000067	Split	Open Beef01, Inc.	UNITED ARAB EMIRATES	Submitted		2/13/18					
0000065	Replacement	Open Beef01, Inc.	AUSTRALIA	Submitted		2/12/18					
0000064	Consolidate	Open Beef01, Inc.	UNITED ARAB EMIRATES	Submitted		2/12/18					
0000063	New	Open Beef01, Inc.	UNITED ARAB EMIRATES	Approved	PHV_Tester	2/8/18					
0000062	New	Open Beef01, Inc.	UNITED	Pending		2/8/18					

Click Sign Out.

USDA FSIS PHIS | Profile | Help  
 File Edit View Favorites Tools Help  
 Welcome Allen App\_Tester (U-DEST-17291) | Your Current Role is Export Applicant  
 USDA United States Department of Agriculture  
 Food Safety and Inspection Service  
 Public Health Information System  
 Export Applicant  
 You are here: Home > 9060 Applications  
 Home About PHIS My Profile Help Sign Out

**Create/View 9060-6 Export Applications**

Number	Application Type	Exporting Establishment	Importing Country	Status	Reviewer	PDF	Date Submitted	Seal Info	Edit	Copy	Delete
0000066	Split	Open Beef01, Inc.	UNITED ARAB EMIRATES	Submitted			2/13/18				
0000067	Split	Open Beef01, Inc.	UNITED ARAB EMIRATES	Submitted			2/13/18				
0000065	Replacement	Open Beef01, Inc.	AUSTRALIA	Submitted			2/12/18				
0000064	Consolidate	Open Beef01, Inc.	UNITED ARAB EMIRATES	Submitted			2/12/18				
0000063	New	Open Beef01, Inc.	UNITED ARAB EMIRATES	Approved	PHV_Tester		2/8/18				
0000062	New	Open Beef01, Inc.	UNITED	Pending			2/8/18				

This is the end of this exercise. You will now be returned to the introductory screen. Thanks for your interest in the Public Health Information System.