

UNITED STATES DEPARTMENT OF AGRICULTURE  
FOOD SAFETY AND INSPECTION SERVICE  
WASHINGTON, DC

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# FSIS NOTICE

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56-18

10/11/18

## PERFORMANCE MANAGEMENT UPDATES FOR FISCAL YEAR 2019 STANDARDS

### I. PURPOSE

This notice announces that the Department recently issued updates to Department Regulation (DR) [DR-4040-430](#), *Performance Management*. Effective Fiscal Year (FY) 2019, all FSIS supervisors and employees are required to adhere to the changes.

### II. CHANGES TO THE DR

A. The DR has been reorganized so that content requirements and deadlines are easier to locate and the sections covering the five major components of performance management are organized to more clearly identify the responsibilities of the Reviewing Officials, Rating Officials, and employees.

B. Since the performance standards were approved by the Department on October 9, 2018, the department has approved a 30-day extension to issue FY 2019 standards. Therefore, all standards are to be issued by November 30, 2018.

C. The DR also contains several changes in the areas of planning, monitoring, developing, evaluating, and addressing poor performance.

D. FSIS is posting the following documents on FSIS webpage:

1. The Department's document of [Frequently Asked Questions](#); and
2. For easy reference on the significant changes, an FSIS [Highlights](#) document;

### III. QUESTIONS

Refer questions to the Performance Management Team at: [PerformanceManagement@fsis.usda.gov](mailto:PerformanceManagement@fsis.usda.gov).



Assistant Administrator  
Office of Policy and Program Development

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Field Employees

**NOTICE EXPIRES:** 10/1/19

**OPI:** OPPD