FY 2025 Training Schedule

Training Operations	Branch (TOB) & Training Management Br	anch (TMB) Classes	Version 2, 1/10/25
Course	Course Description	Course	Course Description
Inspection Methods Hybrid IMH (120) * Target Audience: This course is required for Newly promoted or newly hired CSIs and PHVs. This course is part of the new PHV training program. State Inspectors.	 Three-week class (14 days + 1 day test). The first week is in-person. The second and third weeks are virtual with Live instruction on Microsoft Teams with corresponding course materials in an online training site. Students may need training computers if there is no government computer available for them to use during training. MIFI or phone may be needed for few students. Usernames and passwords are needed. PHIS simulations/virtual OJT will be completed during week three as part of the instructor led class (week three is replacing the OJT that was previously done after completing the IM during FY 2020-2022). IM course is also part of the PHV training program. Topics covered during the training include statutes, rules of practice, the PHIS establishment profile and the task calendar, sanitation, Hazard Analysis Verification, HACCP verification, sampling, sanitary dressing procedures, humane handling, raw,ready-to-eat, and shelf stable product hazards and preventive measures, the <i>Listeria</i> regulations, export certification, food defense, PHIS simulations/virtual OJT, and case studies. 	Electronic Export EE (300) * Target Audience: This course is required for CSIs and PHVs with export responsibilities. CSI who did not complete this self-course previously or did not complete the live webinars version of the course that were conducted in previous years. CSI & PHV who completed this self-paced course or the PHIS Export Live webinars version of it 3 years ago or more.	 2- week open window, approximately 6 hours Self-Paced training, students work independently on the training site platform. Participants do not have to complete this training in a single day. This training may be accessed on multiple days, as long as it is completed prior to the two-week. Usernames and passwords are needed. All students have government computers. Topics covered during this training include how to perform the Export Certification functions in PHIS as outlined in Directive 13,000.5, how to perform the Export Certification task (CSI & PHV roles), approve or reject export applications, issue replacement certificates, sign/upload/print the export certificate, and review of form 9080-3.
Entry Training for the Public Health Veterinarian PHV (50) * Target Audience: This course is required for newly hired in-plant-veterinarians. State Veterinarians.	 Weeks 1 & 2 9-day class & final week 4-day class. Delivery via Microsoft Teams platform. Instructor-led course delivered by live instruction on Microsoft Teams platform with corresponding course materials in an online training site. Usernames and passwords are needed. MIFI or phone may be needed for few students. Topics covered during the training include animal dispositions/foodsafety, humane handling, and FSIS administrative overview. The program also includes three weeks spent in the inplant environment with an assigned PHV Mentor to complete the PHV Mentoring Checklist. 	Import Inspection Refresher IIR (100) Target Audience: Import Inspectors who didn't take this course in FY 2021. Import Inspectors who completed the Import Inspection training 3 years ago or more.	 2-week open window, approximately 4 hours Self-Paced training, students work independently on the training site platform. Participants do not have to complete this training in a single day. This training may be accessed on multiple days, as long as it is completed prior to the two-week open window. Usernames and passwords are needed. All students have government computers. Topics covered during this training include review of the regulatory basis and procedures for some of the most important types of inspection (TOI) they perform daily.

Public Health Veterinarian Mentor PHVM (50) * Target Audience: This course is required for the PHV that will be assigned as an official mentor by the district to mentor the new hired PHVs and never attended this class before.	 Instructor led three-day class. Delivery via Microsoft Teams platform. All students have government computers. Topics covered during this training include Mentor Responsibilities; Soft Skills (emotional intelligence, mentor-mentee relationship), Logistics and Overview of the PHV Intern Course, and In-plant Mentoring checklist. 	IM Condensed IMC (80) Target Audience: Headquarters-based FSIS employees (all GS levels and SES) and other non-inspection workforce employees throughout the U.S.	 3-day instructor led class. Delivery via Microsoft Teams. All students have government computers. Topics covered during this training include Overview of the responsibilities of the inspection workforce. This overview includes a mid-level review of the food safety laws, Rules of Practice, HACCP pathogen reduction regulations, slaughter activities, and familiarization of processing environments. Quizzes and workshops will be provided throughout the training session.
Enforcement, Investigations, and Analysis Officer EIAO (50) * Target Audience: State or FSIS personnel that are newly hired to perform food safety assessments and other EIAO responsibilities.	 Instructor led three-week class. Delivery Via Microsoft Teams. All students have government computers, some students may need training computers. Topics covered during this training include how to perform a comprehensive assessment for establishment's food safety system; the design and validity of the hazard analysis, HACCP plan; Sanitation Standard Operating Procedures (Sanitation SOPs); prerequisite programs; testing programs, e.g., generic <i>E. coli</i> written procedures; and any other programs that constitute the establishment's food safety system. 	In-Plant Safety Refresher IPSR (200) Target Audience CSI, PHV, FI who previously completed FI training and PHV training over 3 years ago or more. Note: this course doesn't replace any safety required training.	 2 week, 4 hours Self-Paced & students work independently on the training platform. Participants do not have to complete this training in a single day. This training may be accessed on multiple days, as long as it is completed prior to the two-week open window. Few students may need training computers. Usernames and passwords are needed. Topics covered during this training include FSIS Health & Safety program, Hazard Communication, Personal Protective Equipment, Occupational Noise, and General Safety.
Slaughter Inspection Refresher (80) * Target Audience: Food inspectors or CSIs who have completed Food Inspector Livestock or Poultry classroom training over 3 years ago or more, and Food Inspectors who have completed the Food Inspector self-paced training during their orientation. CSIs who did not attend any slaughter inspection training previously and has work duties in slaughter establishment.	 Instructor led two-day class. Delivery via Microsoft Teams. Usernames and passwords are needed. Some students may need training computers. MIFI or phone may be needed for few students. Topics covered during this training include Ante mortem Inspection, Postmortem Inspection, Humane Handling and Good Commercial Practice. 	IM Refresher (100) * Target Audience: CSIs and PHVs who have previously attended either FSRE (3 weeks) or IM, and Egg Inspectors who previously attended IM 3 years ago or more. Also, CSI can be enrolled in this class per supervisor recommendation.	 Instructor led five-day class. Delivery via Microsoft Teams. Some students may need training computers. Topics covered during this training include review of SPS, SSOP, Raw HACCP, RTE, NRs, Sampling, and Labeling. It will include scenarios and case studies covering topics such as Egg Products, Slaughter Inspection, HACCP Processing Categories, etc.

Further Processing and Labeling – Instructor Led FP & L (80) *

Target Audience:

CSIs with limited or simple processing experience that may or will temporarily cover a complex processing establishment.

CSIs moving from a simple processing assignment to a complex processing assignment.

Public Health Veterinarians and Frontline Supervisors with limited processing experience who have oversight responsibility for complex processing assignments in the circuit are also encouraged to attend.

Inspectors enrolled in the Workforce Investment Program.

- Instructor led five-days class.
- Delivery via Microsoft Teams.
- Some students may need training computers.
- MIFI or phone may be needed for few students.
- Topics covered during this training include labeling, net weight, and other verification activities for fresh and cooked sausage operations, cured meat and poultry products and added solutions.

Thermal Processing – Instructor Led TP (80) *

Target Audience:

Consumer Safety Inspectors who have been assigned to establishments that conduct thermal processing.

Prior to attending, CSIs must have attended either the Inspection Methods (virtual or classroom) or FSRE Sanitation/Raw/RTE course.

Frontline supervisors and Enforcement Investigation Analysis Officers who have canning assignments in the circuit or district are also encouraged to attend.

Inspectors enrolled in the Workforce Investment Program.

- Instructor led five-day class.
- Delivery via Microsoft Teams.
- Some students may need training computers.
- MIFI or phone may be needed for few students.
- Topics covered during this training include the microbiology of thermally processed foods. Process equipment such as retorts and containers will also be covered, deviations in processing and verification of the thermal processing regulatory requirements.

Further Processing and Labeling – Self Paced Version FP & L S (250) *

Target Audience:

CSIs with limited or simple processing experience that may or will temporarily cover a complex processing establishment.

CSIs moving from a simple processing assignment to a complex processing assignment.

Public Health Veterinarians and Frontline Supervisors with limited processing experience who have oversight responsibility for complex processing assignments in the circuit are also encouraged to attend.

Inspectors enrolled in the Workforce Investment Program.

- 8 week, 40 hours, Self-Paced version.
- This training may be accessed on multiple days, as long as it is completed prior to the end of the eight weeks.
- Usernames and passwords are needed.
- Some students may need training computers.
- Topics covered during this training include labeling, net weight, and other verification activities for fresh and cooked sausage operations, cured meat and poultry products and added solutions.

Thermal Processing – Self Paced TPS (250) *

Target Audience:

Consumer Safety Inspectors who have been assigned to establishments that conduct thermal processing. Prior to attending, CSIs must have attended either the Inspection Methods (virtual or classroom) or FSRE Sanitation/Raw/RTE course.

Frontline supervisors and Enforcement Investigation Analysis Officers who have canning assignments in the circuit or district are also encouraged to attend.

Inspectors enrolled in the Workforce Investment Program.

- 8 week, 40 hours, Self-Paced version.
- This training may be accessed on multiple days, as long as it is completed prior to the end of the eight weeks.
- Few students may need training computers.
- Usernames and passwords are needed.
- Topics covered during this training include the microbiology of thermally processed foods. Process equipment such as retorts and containers will also be covered, deviations in processing and verification of the thermal processing regulatory requirements.

Egg Inspection	Discontinued. Materials related to Egg inspection will be included and accessed through IPP help.	Ready-to-Eat / Shelf Stable RTE/SS (120) * Target Audience: Consumer Safety Inspectors who have been assigned to establishments which produce ready-to-eat or shelf stable products. Prior to attending, CSIs should have attended both the FSRE Sanitation and Raw HACCP, and the Public Health Information System (PHIS) training for CSIs. Also, CSI can be enrolled in this class per supervisor recommendation. Inspectors enrolled in the Workforce Investment Program. Note: Employees who have attended the Inspection Methods training do not need to enroll in this course since these materials are covered during week 2 of IM training.	 4 week, 20 hours Self-Paced, students work independently on the training platform. Participants do not have to complete this training in a single day. This training may be accessed on multiple days, as long as it is completed prior to the two-week. Usernames and passwords are needed. Few students may need training computers. MIFI or phone may be needed for few students. Topics covered during this training include RTE and SS processes, hazards, controls and preventive measures, inspection verification for <i>Listeria monocytogenes</i> regulations, RTE sanitation, RTE sampling, Lethality and Stabilization and Food Ingredients of Public Health Concern.
Import Sanitation	Discontinued.	Import Inspection II (50) * Target Audience: Newly hired import inspectors and relief CSIs assigned to official import establishments.	 Instructor led 3.5-day class. Delivery via Microsoft Teams. Some students may need training computers. MIFI or phone may be needed for few students. Topics covered during this training include essential import reinspection policy and procedures. It includes tutorials for how to enter application data, reinspection results, and sample information in PHIS. This training has been updated to include catfish reinspection and the data transfer of the health certificates including those in electronic format.
Surveillance, Investigations & Enforcement Methods Training for OIEA SIEM (50) * Target Audience: Federal or State investigators who need SIEM training or refresher training.	 Instructor led five-day class. Delivery via Microsoft Teams. All students have government computers. Topics covered during this training include In-Commerce Surveillance, Food Defense Surveillance, Shell Egg Surveillance and Enforcement, Custom Exempt Reviews, Investigative Methodology, Sampling, Foodborne Illness Investigations, Detention and Seizure, Recalls, Evidence Collection, Reports of Investigation, Case Referral/Disposition, Product Amenability, and Investigator Safety & Awareness. 	Enforcement, Investigations, and Analysis Officer Condensed EIAOC (50) * Target Audience: Non-EIAO (PHVs, NB employees) do not perform FSAs or recalls as part of their primary duties but may be utilized for EIAO responsibilities based on agency needs. Inspectors enrolled in the Workforce Investment Program.	 Instructor led 4-day class. Delivery via Microsoft Teams. Topics covered during this training primarily focusses on FSA, the design and validity of the hazard analysis, HACCP plan; Sanitation Standard Operating Procedures Ganitation SOPs); pre-requisite programs; testing programs, e.g., generic <i>E. coli</i> writtenprocedures; and any other programs that constitute the establishment's food safety.

Computer Training for IM Participants Target Audience: IM Participants (120)	 Optional, self-paced, 2-hour one-week online training specifically designed for students with limited computer experience or technical skills. Training can be accessed from a CFL-issued IM training computer or from any government computer. 	
	Usernames and passwords are needed.	

October 2024

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November '24

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	Slaughter Inspection Re	efresher - (SIR 1300)						
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Ready to Eat (RTE/SS 1	1900) Self-Paced, Week 1	'			
Inspection Method Hy	brid (IMH 1800) Week 3,	Test on Friday			
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Ready to Eat (RTE/SS 1	1900) Self-Paced, Week 3	'			
Public Health Veterina	arian Training (PHV 1100)	Week 2			
IM Refresher (IMR 880	00)				
	Import Inspection (II 7	7000)			
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Ready to Eat (RTE/SS 1	1900) Self-Paced, Week 4				
PHV 1100 In-Plant Me	ntoring (Week 1)		I nanksgiving Day		
Computer Training for IM Students (CTIM 2801) – Self Paced					
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December 2024

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	PHV 1100 In-Plant Me	entoring (Week 2)				
	Inspection Method Hy	/brid (IMH 1801), Week 1				
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	In-Plant Safety Refres	her (IPSR 4400) Self-Pace	d, Week 1			
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	Inspection Method Hy	brid (IMH 1801) Week 3,				
	Public Health Veterina	arian Training (PHV 1100)	Final week, Test is on Frida	ıy		
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February 2025

Training Operations Branch & Training Management Branch

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	PHV 1101 In-Plant Mento						
	Inspection Method Hybri	d (IMH 1802), Week 2					
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	Public Health Veterinarian Training (PHV 1101) Final week, Test on Friday						
	Inspection Method Hybrid (IMH 1802), Week 3, Test on Friday						
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		PHV Mentor (PHVM 12	200)				
	President's Day Holiday	·		tion, and Analysis Officer	(EIAO 6000), Week 1		
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	Enforcement Investigation, and Analysis Officer (EIAO 6000), Week 2						
	Ready to Eat (RTE/SS 1901) Self-Paced, Week 1						
	Public Health Veterinarian Training (PHV 1102), Week 1						
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March 2025

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		resher (IIR 7201) Self-Pace				
	Public Health Veterina	arian Training (PHV 1102),	Week 2			
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	Ready to Eat (RTE/SS 1	1901) Self-Paced, Week 3				
	Import Inspection Refu	resher (IIR 7201) Self-Pace	ed, Week 2			
	IM Refresher (IMR 880	01)				
	In-Plant Safety Refresh	her (IPSR 4401) Self-Paced	d, Week 1			
	PHV 1102 In-Plant Me					
			· IM Students (CTIM 2803) -			
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		1901) Self-Paced, Week 4				
	· ·	her (IPSR 4401) Self-Paced	d, Week 2			
	PHV 1102 In-Plant Me	<u> </u>				
	Inspection Method Hybrid (IMH 1803) Week 1					
		EIAO Condensed (EIAC	JC 6101)			
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	PHV 1102 In-Plant Me	ntoring (Week 3)				
	Inspection Method Hy	brid (IMH 1803) Week 2				
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April 2025

March '25

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	Inspection Method Hyb	orid (IMH 1803) Week 3,	Test on Friday			
	Public Health Veterinar	rian Training (PHV 1102)	Final week, Test on Friday			
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	Public Health Veterinar	rian Training (PHV 1103)	Week 2			
	Further Processing & La	abeling - Instructor Led ((FPL 9502)			
		Computer Training for	r IM Students (CTIM 2804)	– Self Paced		
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	PHV 1103 In-Plant Mer					
	Inspection Method Hyb	orid (IMH 1804), Week 1				
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	PHV 1103 In-Plant Mei	ntoring (Week 1)				
	Inspection Method Hy	brid (IMH 1804), Week 1				
	Thermal Processing- In	structor Led (TP 4102)				
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	PHV 1103 In-Plant Mei	ntoring (Week 2)				
	Inspection Method Hy	brid (IMH 1804) Week 2				
	Slaughter Inspection R	efresher - (SIR 1302)				
		Import Inspection (II 7	7 002)			
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		brid (IMH 1804) Week 3,				
	In-Plant Safety Refresh	ner (IPSR 4402) Self-Pace				
		EIAO Condensed (EIA)	JC 6102)			
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	Public Health Veterina	rian Training (PHV 1103)				
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	IM Refresher (IMR 880					
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		Import Inspection (II 7	7002)			
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June 2025

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		Computer Training for	- Self-Paced					
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	Import Inspection Ref	resher (IIR 7202) Self-Pace	ed, Week 1					
		Labeling – Instructor Led (<u> </u>					
		arian Training (PHV 1104)	Week 2					
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	Inspection Method Hybrid (IMH 1805) Week 1							
		1902) Self-Paced, Week 2						
		resher (IIR 7202) Self-Pa	ced, Week 2					
	PHV 1104 In-Plant Me	entoring (Week 1)						
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		/brid (IMH 1805) Week 2		Juneteenth National				
		1902) Self-Paced, Week 3		Independence Day				
	PHV 1104 In-Plant Me	entoring (Week 2)						
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	Inspection Method Hybrid (IMH 1805) week 3, Test is on Monday Ready to Eat (RTE/SS 1902) Self-Paced, Week 4							
	PHV 1104 In-Plant Me							
	Thermal Processing- In							
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					Independence Day			
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July 2025

June '25

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Office of Employee Experience and Development

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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	Public Health Veterina	o <mark>rian Training (PHV 1104)</mark>	Final Week, Test is on Mond	day 	Independence Day	
	7	8	9	10	11	12
	IM Refresher (IMR 880					
	Public Health Veterina	erian Training (PHV 1105) EIAO Condensed (EIAO)				
		LIAO CONdensed (LIAC	0103)			
	14	15	16	17	18	19
	Public Health Veterina	orian Training (PHV 1105)				
		IM Condensed (IMC 8	•			
	21	22	23	24	25	26
		Computer Training for				
	PHV 1105 In-Plant Me					
		Import Inspection (II 7				
7	28	29	30	31	1	2
	Inspection Method Hy					
	PHV 1105 In-Plant Me					
		Notes				
	4	Notes		USDA Food	Safety and Inspection	n Sorvice

August 2025

 July '25
 September '2

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 S M T W T I

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 3 14 15 16 17 18 19
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	28	29	30	31	1	2	
	4	5	6	7	8	9	
	Inspection Method Hybrid (IMH 1806) Week 2						
	PHV 1105 In-Plant Mentoring (Week 3)						
		Labeling – Self Paced Vers	ion (FPLS 9600), Week 1				
		Self Paced Version (TPS 4)					
		her (IPSR 4403) Self-Paced					
	,	,	,				
	11	12	13	14	15	16	
	Inspection Method Hybrid (IMH 1806) Week 3, Test on Friday						
	Public Health Veterinarian Training (PHV 1105) Final Week, Test is on Friday						
	Further Processing & Labeling – Self Paced Version (FPLS 9600), Week 2						
	Thermal Processing –						
	In-Plant Safety Refres						
	10	10		ion, and Analysis Office		22	
	18	19	20	21	22	23	
	Further Processing & Labeling – Self Paced Version (FPLS 9600), Week 3						
	Thermal Processing – Self Paced Version (TPS 4200), Week 3 Enforcement Investigation, and Analysis Officer (EIAO 6001), Week 2						
	Emorcement investiga						
		PHV Mentor (PHVM 1	201)				
	25	26	27	28	29	30	
	Further Processing & Labeling – Self Paced Version (FPLS 9600), Week 4						
	Thermal Processing – Self Paced Version (TPS 4200), Week 4						
	Enforcement Investigation, and Analysis Officer (EIAO 6001), Week 3, Test is on Tuesday 9/2/25						
	Public Health Veterinarian Training (PHV 1106), Week 1						
	Slaughter Inspection I						
	1 Notes						
	Labor Day Food Safety and Inspec						

Sep	tembe	r 202	5		August '25 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	October '25 S M T W T F 1 2 3 5 6 7 8 9 10 1 12 13 14 15 16 17 1 19 20 21 22 23 24 2 26 27 28 29 30 31			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
31	1	2	3	4	5	6			
	Labor Day	_	beling – Self Paced Version						
	,		elf Paced Version (TPS 42)						
			ian Training (PHV 1106), \	Week 2					
			903) Self-Paced, Week 1 M Students (CTIM 2807) -	_ Salf Dacad					
	8	9	10	11	12	13			
	Further Processing & La	beling – Self Paced Version	1						
		elf Paced Version (TPS 420	•						
	PHV 1106 In-Plant Ment		,,						
	Ready to Eat (RTE/SS 19								
	Inspection Method Hybr								
		sher (IIR 7203) Self-Paced	d, Week 1						
	Surveillance, Investigation								
14	15	16	17	18	19	20			
	Further Processing & La								
	Thermal Processing – Se								
	PHV 1106 In-Plant Ment								
	Ready to Eat (RTE/SS 19								
	Inspection Method Hybr								
	Import Inspection Refre	sher (IIR 7203) Self-Paced	d, Week 2						
1	22	23	24	25	26	27			
	Further Processing & La								
	Thermal Processing – Se								
	PHV 1106 In-Plant Ment								
	Ready to Eat (RTE/SS 19								
		rid (IMH 1807) Week 3, T	est on Friday						
28	29	30	1	2	3	4			
	Public Health Veterinari	an Training (PHV 1106) F	inal Week, Test is on Frida	ау					
;	6	Notes		USDA Food S	Safety and Inspect	tion Service			