FY 2025 Training Schedule

Office of Employee E	Office of Employee Experience and Development (OEED) Classes Version 4, 4/2/25							
Course	Course Description	Course	Course Description					
Inspection Methods Hybrid IMH (120) * Target Audience: This course is required for Newly promoted or newly hired CSIs and PHVs. This course is part of the new PHV training program. State Inspectors.	 Three-week class (14 days + 1 day test). The first week is in-person. The second and third weeks are virtual with Live instruction on Microsoft Teams with corresponding course materials in an online training site. Students may need training computers if there is no government computer available for them to use during training. MIFI or phone may be needed for few students. Usernames and passwords are needed. PHIS simulations/virtual OJT will be completed during week three as part of the instructor led class (week three is replacing the OJT that was previously done after completing the IM during FY 2020-2022). IM course is also part of the PHV training program. Topics covered during the training include statutes, rules of practice, the PHIS establishment profile and the task calendar, sanitation, Hazard Analysis Verification, HACCP verification, sampling, sanitary dressing procedures, humane handling, raw,ready-to-eat, and shelf stable product hazards and preventive measures, the Listeria regulations, export certification, food defense, PHIS simulations/virtual OJT, and case studies. 	Electronic Export EE (300) * Target Audience: This course is required for CSIs and PHVs with export responsibilities. CSI who did not complete this self-course previously or did not complete the live webinars version of the course that were conducted in previous years. CSI & PHV who completed this self-paced course or the PHIS Export Live webinars version of it 3 years ago or more.	 2- week open window, approximately 6 hours Self-Paced training, students work independently on the training site platform. Participants do not have to complete this training in a single day. This training may be accessed on multiple days, as long as it is completed prior to the two-week. Usernames and passwords are needed. All students have government computers. Topics covered during this training include how to perform the Export Certification functions in PHIS as outlined in Directive 13,000.5, how to perform the Export Certification task (CSI & PHV roles), approve or reject export applications, issue replacement certificates, sign/upload/print the export certificate, and review of form 9080-3. 					
Entry Training for the Public Health Veterinarian PHV (50) * Target Audience: This course is required for newly hired in-plant-veterinarians. State Veterinarians.	 Weeks 1 & 2 9-day class & final week 4-day class. Delivery via Microsoft Teams platform. Instructor-led course delivered by live instruction on Microsoft Teams platform with corresponding course materials in an online training site. Usernames and passwords are needed. MIFI or phone may be needed for few students. Topics covered during the training include animal dispositions/foodsafety, humane handling, and FSIS administrative overview. The program also includes three weeks spent in the inplant environment with an assigned PHV Mentor to complete the PHV Mentoring Checklist. 	Import Inspection Refresher IIR (100) Target Audience: Import Inspectors who didn't take this course in FY 2021. Import Inspectors who completed the Import Inspection training 3 years ago or more.	 2-week open window, approximately 4 hours Self-Paced training, students work independently on the training site platform. Participants do not have to complete this training in a single day. This training may be accessed on multiple days, as long as it is completed prior to the two-week open window. Usernames and passwords are needed. All students have government computers. Topics covered during this training include review of the regulatory basis and procedures for some of the most important types of inspection (TOI) they perform daily. 					

Public Health Veterinarian Mentor PHVM (50) * Target Audience: This course is required for the PHV that will be assigned as an official mentor by the district to mentor the new hired PHVs and never attended this class before.	 Instructor led three-day class. Delivery via Microsoft Teams platform. All students have government computers. Topics covered during this training include Mentor Responsibilities; Soft Skills (emotional intelligence, mentor-mentee relationship), Logistics and Overview of the PHV Intern Course, and In-plant Mentoring checklist. 	IM Condensed IMC (80) Target Audience: Headquarters-based FSIS employees (all GS levels and SES) and other non-inspection workforce employees throughout the U.S.	 3-day instructor led class. Delivery via Microsoft Teams. All students have government computers. Topics covered during this training include Overview of the responsibilities of the inspection workforce. This overview includes a mid-level review of the food safety laws, Rules of Practice, HACCP pathogen reduction regulations, slaughter activities, and familiarization of processing environments. Quizzes and workshops will be provided throughout the training session.
Enforcement, Investigations, and Analysis Officer EIAO (50) * Target Audience: State or FSIS personnel that are newly hired to perform food safety assessments and other EIAO responsibilities.	 Instructor led three-week class. Delivery Via Microsoft Teams. All students have government computers, some students may need training computers. Topics covered during this training include how to perform a comprehensive assessment for establishment's food safety system; the design and validity of the hazard analysis, HACCP plan; Sanitation Standard Operating Procedures (Sanitation SOPs); prerequisite programs; testing programs, e.g., generic <i>E. coli</i> written procedures; and any other programs that constitute the establishment's food safety system. 	In-Plant Safety Refresher IPSR (200) Target Audience CSI, PHV, FI who previously completed FI training and PHV training over 3 years ago or more. Note: this course doesn't replace any safety required training.	 2 week, 4 hours Self-Paced & students work independently on the training platform. Participants do not have to complete this training in a single day. This training may be accessed on multiple days, as long as it is completed prior to the two-week open window. Few students may need training computers. Usernames and passwords are needed. Topics covered during this training include FSIS Health & Safety program, Hazard Communication, Personal Protective Equipment, Occupational Noise, and General Safety.
Slaughter Inspection Refresher (80) * Target Audience: Food inspectors or CSIs who have completed Food Inspector Livestock or Poultry classroom training over 3 years ago or more, and Food Inspectors who have completed the Food Inspector self-paced training during their orientation. CSIs who did not attend any slaughter inspection training previously and has work duties in slaughter establishment.	 Instructor led two-day class. Delivery via Microsoft Teams. Usernames and passwords are needed. Some students may need training computers. MIFI or phone may be needed for few students. Topics covered during this training include Ante mortem Inspection, Postmortem Inspection, Humane Handling and Good Commercial Practice. 	IM Refresher (100) * Target Audience: CSIs and PHVs who have previously attended either FSRE (3 weeks) or IM, and Egg Inspectors who previously attended IM 3 years ago or more. Also, CSI can be enrolled in this class per supervisor recommendation.	 Instructor led five-day class. Delivery via Microsoft Teams. Some students may need training computers. Topics covered during this training include review of SPS, SSOP, Raw HACCP, RTE, NRs, Sampling, and Labeling. It will include scenarios and case studies covering topics such as Egg Products, Slaughter Inspection, HACCP Processing Categories, etc.

Further Processing and Labeling – Instructor Led FP & L (80) *

Target Audience:

CSIs with limited or simple processing experience that may or will temporarily cover a complex processing establishment.

CSIs moving from a simple processing assignment to a complex processing assignment.

Public Health Veterinarians and Frontline Supervisors with limited processing experience who have oversight responsibility for complex processing assignments in the circuit are also encouraged to attend.

Inspectors enrolled in the Workforce Investment Program.

- Instructor led five-days class.
- Delivery via Microsoft Teams.
- Some students may need training computers.
- MIFI or phone may be needed for few students.
- Topics covered during this training include labeling, net weight, and other verification activities for fresh and cooked sausage operations, cured meat and poultry products and added solutions.

Thermal Processing – Instructor Led TP (80) *

Target Audience:

Consumer Safety Inspectors who have been assigned to establishments that conduct thermal processing.

Prior to attending, CSIs must have attended either the Inspection Methods (virtual or classroom) **or** FSRE Sanitation/Raw/RTE course.

Frontline supervisors and Enforcement Investigation Analysis Officers who have canning assignments in the circuit or district are also encouraged to attend.

Inspectors enrolled in the Workforce Investment Program.

- Instructor led five-day class.
- Delivery via Microsoft Teams.
- Some students may need training computers.
- MIFI or phone may be needed for few students.
- Topics covered during this training include the microbiology of thermally processed foods. Process equipment such as retorts and containers will also be covered, deviations in processing and verification of the thermal processing regulatory requirements.

Further Processing and Labeling – Self Paced Version FP & L S (250) *

Target Audience:

CSIs with limited or simple processing experience that may or will temporarily cover a complex processing establishment.

CSIs moving from a simple processing assignment to a complex processing assignment.

Public Health Veterinarians and Frontline Supervisors with limited processing experience who have oversight responsibility for complex processing assignments in the circuit are also encouraged to attend.

Inspectors enrolled in the Workforce Investment Program.

- 8 week, 40 hours, Self-Paced version.
- This training may be accessed on multiple days, as long as it is completed prior to the end of the eight weeks.
- Usernames and passwords are needed.
- Some students may need training computers.
- Topics covered during this training include labeling, net weight, and other verification activities for fresh and cooked sausage operations, cured meat and poultry products and added solutions.

Thermal Processing – Self Paced TPS (250) *

Target Audience:

Consumer Safety Inspectors who have been assigned to establishments that conduct thermal processing. Prior to attending, CSIs must have attended either the Inspection Methods (virtual or classroom) or FSRE Sanitation/Raw/RTE course.

Frontline supervisors and Enforcement Investigation Analysis Officers who have canning assignments in the circuit or district are also encouraged to attend.

Inspectors enrolled in the Workforce Investment Program.

- 8 week, 40 hours, Self-Paced version.
- This training may be accessed on multiple days, as long as it is completed prior to the end of the eight weeks.
- Few students may need training computers.
- Usernames and passwords are needed.
- Topics covered during this training include the microbiology of thermally processed foods. Process equipment such as retorts and containers will also be covered, deviations in processing and verification of the thermal processing regulatory requirements.

Egg Inspection	Discontinued. Materials related to Egg inspection will be included and accessed through IPP help.	Ready-to-Eat / Shelf Stable RTE/SS (120) * Target Audience: Consumer Safety Inspectors who have been assigned to establishments which produce ready-to-eat or shelf stable products. Prior to attending, CSIs should have attended both the FSRE Sanitation and Raw HACCP, and the Public Health Information System (PHIS) training for CSIs. Also, CSI can be enrolled in this class per supervisor recommendation. Inspectors enrolled in the Workforce Investment Program. Note: Employees who have attended the Inspection Methods training do not need to enroll in this course since these materials are covered during week 2 of IM training.	 4 week, 20 hours Self-Paced, students work independently on the training platform. Participants do not have to complete this training in a single day. This training may be accessed on multiple days, as long as it is completed prior to the two-week. Usernames and passwords are needed. Few students may need training computers. MIFI or phone may be needed for few students. Topics covered during this training include RTE and SS processes, hazards, controls and preventive measures, inspection verification for <i>Listeria monocytogenes</i> regulations, RTE sanitation, RTE sampling, Lethality and Stabilization and Food Ingredients of Public Health Concern.
Import Sanitation	Discontinued.	Import Inspection II (50) * Target Audience: Newly hired import inspectors and relief CSIs assigned to official import establishments.	 Instructor led 3.5-day class. Delivery via Microsoft Teams. Some students may need training computers. MIFI or phone may be needed for few students. Topics covered during this training include essential import reinspection policy and procedures. It includes tutorials for how to enter application data, reinspection results, and sample information in PHIS. This training has been updated to include catfish reinspection and the data transfer of the health certificates including those in electronic format.
Surveillance, Investigations & Enforcement Methods Training for OIEA SIEM (50) * Target Audience: Federal or State investigators who need SIEM training or refresher training.	 Instructor led five-day class. Delivery via Microsoft Teams. All students have government computers. Topics covered during this training include In-Commerce Surveillance, Food Defense Surveillance, Shell Egg Surveillance and Enforcement, Custom Exempt Reviews, Investigative Methodology, Sampling, Foodborne Illness Investigations, Detention and Seizure, Recalls, Evidence Collection, Reports of Investigation, Case Referral/Disposition, Product Amenability, and Investigator Safety & Awareness. 	Enforcement, Investigations, and Analysis Officer Condensed EIAOC (50) * Target Audience: Non-EIAO (PHVs, NB employees) do not perform FSAs or recalls as part of their primary duties but may be utilized for EIAO responsibilities based on agency needs. Inspectors enrolled in the Workforce Investment Program.	 Instructor led 4-day class. Delivery via Microsoft Teams. Topics covered during this training primarily focusses on FSA, the design and validity of the hazard analysis, HACCP plan; Sanitation Standard Operating Procedures (Sanitation SOPs); pre-requisite programs; testing programs, e.g., generic <i>E. coli</i> writtenprocedures; and any other programs that constitute the establishment's food safety.

Computer Training for IM Participants Target Audience: IM Participants (120)	 Optional, self-paced, 2-hour one-week online training specifically designed for students with limited computer experience or technical skills. Training can be accessed from a CFL-issued IM training computer or from any government computer. 	
	Usernames and passwords are needed.	

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		Computer Training for						
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	Public Health Veterinarian Training (PHV 1105) Final Week, Test is on Friday							
	Inspection Method Hybrid (IMH 1800) Week 1							
	Further Processing & L	abeling - Instructor Led	(FPL 9500)					
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	Thermal Processing- Instructor Led (TP 4100) Inspection Method Hybrid (IMH 1800), Week 2							
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		1900) Self-Paced, Week 3				
		arian Training (PHV 1100)) Week 2			
	IM Refresher (IMR 88					
		Import Inspection (II	7000)			
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		1900) Self-Paced, Week 4			25	30
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	Computer Training for IM Students (CTIM 2801) – Self Paced					
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	In-Plant Safety Refres	her (IPSR 4400) Self-Pace	ed, Week 1			
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	PHV 1100 In-Plant Me	entoring (Week 3)				
	Inspection Method H	ybrid (IMH 1801) Week 2	2			
	Import Inspection Ref	fresher (IIR 7200) Self-Pa	ced, Week 2			
	In-Plant Safety Refres	her (IPSR 4400) Self-Pace	ed, Week 2			
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	Public Health Veterin		Trillal week, Test is on Fild	a y		
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			New Year's Day			
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		PHV 1101 In-Plant Mentoring (Week 1)				
	Dr. Martin Luther	Import Inspection (II				
	King, Jr. Day Computer Training for IM Students (CTIM 2802)) – Self Paced			
		IM Condensed (IMC	8100)			
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	PHV 1101 In-Plant Men					
	Inspection Method Hyb	rid (IMH 1802), Week 1				
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February 2025

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	PHV 1101 In-Plant Me	entoring (Week 2)					
	Inspection Method Hy	ybrid (IMH 1802), Week 1	l				
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	PHV 1101 In-Plant Me	-					
		ybrid (IMH 1802), Week 2	<u>)</u>				
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	Public Health Veterinarian Training (PHV 1101) Final week, Test on Friday Inspection Method Hybrid (IMH 1802), Week 3, Test on Friday						
	inspection iviethod Hy	ybrid (liviH 1802), week s	s, rest on Friday				
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		resher (IIR 7201) Self-Pac	ed, Week 2			
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	PHV 1102 In-Plant Me					
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		1901) Self-Paced, Week 4				
		her (IPSR 4401) Self-Pace	d, Week 2			
	PHV 1102 In-Plant Me	<u> </u>				
	Inspection Method Hy	/brid (IMH 1803) Week 1				
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		brid (IMH 1803) Week 2				
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May 2025

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	PHV 1103 In-Plant Me	entoring (Week 1)						
	Inspection Method Hy	ybrid (IMH 1804), Week 1						
	Thermal Processing- I	nstructor Led (TP 4102)						
	5	6	7	8	9	10		
	PHV 1103 In-Plant Me	entoring (Week 2)						
	Inspection Method Hy	ybrid (IMH 1804) Week 2						
	Slaughter Inspection I							
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	PHV 1103 In-Plant Me							
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	Public Health Veterinarian Training (PHV 1104) Week 1							
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June 2025

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		Computer Training for	IM Students (CTIM 2805)	- Self-Paced		
	Ready to Eat (RTE/SS	1902) Self-Paced, Week 1				
	Import Inspection Re	fresher (IIR 7202) Self-Pac	ed, Week 1			
	Further Processing &	Labeling – Instructor Led ((FPL 9503)			
	Public Health Veterin	arian Training (PHV 1104)	Week 2			
	9	10	11	12	13	14
	Inspection Method H	ybrid (IMH 1805) Week 1				
	Ready to Eat (RTE/SS	1902) Self-Paced, Week 2				
	Import Inspection Re	fresher (IIR 7202) Self-Pa	iced, Week 2			
	PHV 1104 In-Plant Me	entoring (Week 1)				
5	16	17	18	19	20	21
	Inspection Method H	ybrid (IMH 1805) Week 2	Juneteenth National			
	Ready to Eat (RTE/SS	1902) Self-Paced, Week 3	Independence Day			
	PHV 1104 In-Plant Me	entoring (Week 2)				
	23	24	25	26	27	28
	Inspection Method H	ybrid (IMH 1805) week 3,				
	Ready to Eat (RTE/SS	1902) Self-Paced, Week 4				
	PHV 1104 In-Plant Me	entoring (Week 3)				
	Thermal Processing- I	Instructor Led (TP 4103)				
)	30	1	2	3	4	5
	Public Health Veterin	arian Training (PHV 1104)	nday	Indonendance Day		
					Independence Day	
	7	Notes				77



Food Safety and Inspection Service

July 2025	Jul	y 20	25
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					29 30	24 25 26 27 28 29 31			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
)	30	1	2	3	4	5			
	Public Health Veterinarian Training (PHV 1104) Final Week, Test is on Monday Independence Day								
					independence Day				
6	7	8	9	10	11	12			
	IM Refresher (IMR 88	803)							
	Public Health Veterinarian Training (PHV 1105) Week 1								
		EIAO Condensed (EIA	OC 6102)						
	14	15	16	17	18	19			
	Public Health Veterinarian Training (PHV 1105) Week 2								
)	21	22	23	24	25	26			
			Computer Training for IM Students (CTIM 2806) – Self Paced						
	PHV 1105 In-Plant Me								
		Import Inspection (II	7003)						
7	28	29	30	31	1	2			
	Inspection Method Hybrid (IMH 1806) Week 1								
	PHV 1105 In-Plant Mentoring (Week 2)								
	4	Notes							
				LISDA -					
				Food	Safety and Inspect	tion Service			
				Office	of Employee Experience an	d Develonmen			

August 2025

					27 28 29 30 31	28 29 30			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
	28	29	30	31	1	2			
	4	5	6	7	8	9			
	Inspection Method Hy	ybrid (IMH 1806) Week 2							
	PHV 1105 In-Plant Me	entoring (Week 3)							
	Further Processing &	Labeling – Self Paced Ver	sion (FPLS 9600), Week 1						
	Thermal Processing –	Self Paced Version (TPS 4	4200), Week 1						
	In-Plant Safety Refres	her (IPSR 4403) Self-Pace	ed, Week 1						
	11	12	13	14	15	16			
				14	13	10			
	Inspection Method Hybrid (IMH 1806) Week 3, Test on Friday Dublic Health Veterinarian Training (RHV 1105) Final Week, Test is on Friday								
	Public Health Veterinarian Training (PHV 1105) Final Week, Test is on Friday Further Processing & Labeling – Self Paced Version (FPLS 9600), Week 2								
	Thermal Processing — Self Paced Version (FPLS 9600), Week 2 Thermal Processing — Self Paced Version (TPS 4200), Week 2								
	In-Plant Safety Refresher (IPSR 4403) Self-Paced, Week 2								
	Enforcement Investigation, and Analysis Officer (EIAO 6001), Week 1								
	18	19	20	21	22	23			
	Further Processing & Labeling – Self Paced Version (FPLS 9600), Week 3								
	Thermal Processing – Self Paced Version (TPS 4200), Week 3								
	Enforcement Investig								
	PHV Mentor (PHVM 1201)								
	25	26	27	28	29	30			
	Further Processing & Labeling – Self Paced Version (FPLS 9600), Week 4								
	Thermal Processing – Self Paced Version (TPS 4200), Week 4								
	Enforcement Investigation, and Analysis Officer (EIAO 6001), Week 3, Test is on Tuesday 9/2/25								
		arian Training (PHV 1106), Week 1						
	Slaughter Inspection I	Refresher - (SIR 1303)		// \					
	1	Notes		LICDA					
	Labor Day			USDA Food	Safety and Inspe	ction Service			

September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturda	
Sunday	1 1	1 uesuay	3	4	5	6	
		_	Labeling – Self Paced Vers	-			
	Labor Day		 Self Paced Version (TPS 42) 	<u> </u>			
			narian Training (PHV 1106),				
			S 1903) Self-Paced, Week 1				
			or IM Students (CTIM 2807)	– Self Paced			
	8	9	10	11	12	13	
	Further Processing &	Labeling – Self Paced Ve	rsion (FPLS 9600), Week 6				
	Thermal Processing –	Self Paced Version (TPS	4201), Week 6				
	PHV 1106 In-Plant Me	entoring (Week 1)					
	Ready to Eat (RTE/SS	1903) Self-Paced, Week	2				
	Inspection Method H	ybrid (IMH 1807) Week 1	1				
	Import Inspection Ref	fresher (IIR 7203) Self-Pa	aced, Week 1				
	Surveillance, Investiga	ation, and Enforcement I	Method (SIEM 8000)				
	15	16	17	18	19	20	
	Further Processing &	Labeling – Self Paced Ve					
	Thermal Processing –	Self Paced Version (TPS					
	PHV 1106 In-Plant Me	entoring (Week 2)					
	Ready to Eat (RTE/SS	1903) Self-Paced, Week	3				
	Inspection Method H	ybrid (IMH 1807) Week 2					
	Import Inspection Ref	fresher (IIR 7203) Self-Pa	aced, Week 2				
	22	23	24	25	26	27	
	Further Processing &	Labeling – Self Paced Ve					
	Thermal Processing –	Self Paced Version (TPS					
	PHV 1106 In-Plant Me	entoring (Week 3)					
	Ready to Eat (RTE/SS						
	Inspection Method H						
	29	30	1	2	3	4	
	Public Health Veterin						
		EIAO Condensed (EIA					
	6	Notes					
				USDA Food	Safety and Inspe		

August '25

S M T W T F S

October '25

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