

## FSIS On-The-Job (OJT) Training Program

Do you know someone who is interested in the Consumer Safety Inspector position? Did you know that FSIS has Development Guides designed to prepare Food Inspectors for the CSI position? The Center for Learning (CFL) has several employee development guides to aid supervisors and employees participating in on-the-job career development.

The development guides provide resources to aid the supervisor's training efforts in the first crucial phase of a new inspector's career. These resource materials have been drawn primarily from Agency issuances (e.g., regulations and directives) and current CFL training materials to help new inspectors understand the importance of their role in the regulatory environment, while providing a uniform foundation of food safety knowledge.

The **Food Inspector Guides** (Poultry Slaughter Inspection Development Guide and Livestock Slaughter Inspection Development Guide) are set up in the following sections and designed to be completed one topic at a time:

- Step A – Orientation in District Office
- Step B – Pre-Classroom Structured On-the-Job Training (OJT)
- Step C – Final Evaluation
- Step D – Formal Classroom Training by CFL
- Step E – Documentation of Training and Tracking

The **Consumer Safety Inspector Development Guide** is intended for use by GS-7 slaughter inspectors being promoted into GS-8 slaughter and/or processing positions. Only steps applicable to the assignment are to be completed, one topic at a time. The CSIDG contains the following topics:

- Step A – Orientation to a GS-8 Position
- Step B – Ante-Mortem and Humane Handling
- Step C – Postmortem
- Step D – Methodology
- Step E – Other Duties
- Step F – Documentation of Training and Tracking

The guides are posted on **Inside FSIS**. In the Employee Services Menu, click “Training” then “Featured CFL Courses and Programs” from the center menu.

Or click the link below (requires Level 2 eAuthentication credentials)

<https://inside.fsis.usda.gov/fsis/emp/static/centerContent/fsisPage.jsp?keyword=eLearning1234>

InsideFSIS

<http://www.fsis.usda.gov/employees>

If you are an OFO field supervisor, please consider downloading the appropriate guide, printing it, and providing it to field employees who do not have access to Inside FSIS.