Attachment 1: Foreign Establishment Certificate Requirements

1) Countries currently exporting to the United States that are making no changes to the previous year’s annual establishment certification should submit the foreign establishment’s name and control number (e.g., the establishment number assigned by the foreign inspection agency). The foreign official’s title and signature is required for paper-copy submissions. FSIS does not require the foreign official’s title and signature for foreign governments that electronically transmit foreign establishment certifications.

2) For countries providing an initial certification or countries currently exporting to the United States that are adding new establishments or listing any establishment for which information from last year’s certificate has changed, the following information should be submitted for the new or changed establishments:

- foreign establishment’s name address, and control number;
- foreign official’s title, signature, and date (paper certificates only);
- type of operations conducted at the foreign establishment (e.g., slaughter, processing, storage, exporting warehouse);
- the establishment’s eligibility status (e.g., new or relisted (if previously delisted) and,
- for slaughter and processing establishments only, the species and type of products produced, such as the process category. The process categories include raw non-intact; raw - intact; thermally processed - commercially sterile; not heat treated - shelf stable; heat treated - shelf stable; fully cooked - not shelf stable; heat treated but not fully cooked - not shelf stable; and, products with secondary inhibitors - not shelf stable, and egg products.