Food Safety and Inspection Service (FSIS)
United States Department of Agriculture (USDA)

Viewing Waivers and No Objection Letters Quick Reference Guide (Industry)
Version 5.2

Public Health Information System
PHIS 11.0

PHIS Quick Reference Guide: Viewing Waivers and No Objection Letters

This guide explains how to view Waivers and No Objection Letters and any associated attachments. This guide is for an industry user with the role of Plant Management.

Figure 1 - Waivers & Letters landing page

Waivers & Letters Landing Page

This page consists of a grid for Waivers and a second grid for No Objection Letters.

1. **Role** - Displays the selected role.
2. **Menu** - Displays the selected menu option.
3. **Header** - Displays the selected establishment name and number.
4. **Log #** - Displays the log number of the waiver or no objection letter.
5. **Issue Date** - Displays the date the waiver or no objection letter was issued.
6. **Regulations** - Displays regulations if applicable. Regulations apply only to waivers.
7. **Status** - Displays the current status of the waiver or no objection letter.
8. **Status Date** - Displays the date when that status went into effect.
9. **Summary** - Displays a short summary.
10. **One action column:**
    - **View** - Displays View icon to view the record in read-only mode.

> *For technical assistance, contact the FSIS Service Desk at 1-800-473-9135, 24 hours a day.*
>
> *If calling from outside of the United States, please dial +1-929-279-8190.*

Viewing Waiver Records

1. From the Waivers & Letters landing page, select **View** for the appropriate record to be directed to the View Waiver page. See Figure 2.
2. If there is an attachment that you want to view, select the file name of the attachment to open or download the attachment.

Figure 2: Viewing Waiver Records

Viewing No Objection Letter Records

1. From the Waivers & Letters landing page, select **View** icon for the appropriate record to be directed to the View No Objection Letter page. See Figure 3.
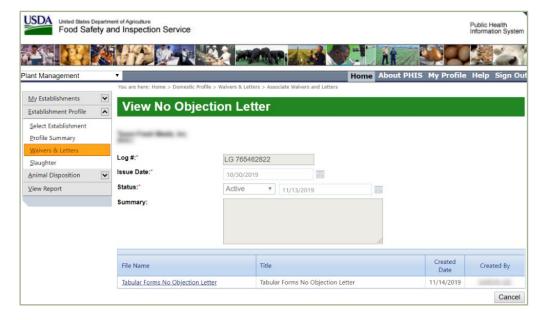2. If there is an attachment that you want to view, select the file name of the attachment to open or download the attachment.

Figure 3: Viewing No Objection Letter Records