

## Replacement Certificate E-mail Notification Worksheet

*(Complete one form for each incorrect lot on the certificate)*

Inspector Name:		Date:	
		Fax #:	
<b>A. Information on Current Certificate Needing a Replacement</b> <i>(completed by Inspector) :</i>			
1. Import Region:			
2. Health Cert. #:			
3. AIIS Lot ID No.:			
4. Import Est. No.:			
5. Country Name:			
6. Foreign Est. No.:			
7. Importer:			
8. Kind of Product:			
9. Shipping Mark:			
10. Number of Cartons:			
11. Net Weight:			
12. Reason for Request:			
12a. Additional Explanation <i>( only if needed )</i> :			
<b>B. Replacement Certificate should indicate</b> <i>(completed by Inspector) :</i>			
1. Correct Information:			
2. Has any lot on this certificate had an inspection assignment pulled? <i>(yes/no)</i>			
3. Date inspector received the original paper replacement certificate and inspector initials:			
<b>C. Tracking Information</b> <i>(completed by headquarters)</i>			
1. Date replacement information entered on E-cert site/Initials:			
2. Date(s) E-cert site checked for replacement certificate/Initials:			
3. Replacement issued <i>(yes/no)</i>			
4. Date replacement sent or inspector notified to refuse entry/Initials:			