

UNITED STATES DEPARTMENT OF AGRICULTURE
FOOD SAFETY AND INSPECTION SERVICE
WASHINGTON, DC

FSIS NOTICE

49-03

11/24/03

DIVERSITY ON COMMITTEES AND TASK GROUPS POLICY STATEMENT

This annual notice reminds employees of FSIS' commitment to having internal and external committees and task groups reflect the diversity of not only employees, but the Agency's customers and the public.

Diversity goals for committees and task groups include selecting:

- Individuals who can articulate fresh ideas and communicate diverse points of view to the organization.
- Individuals with skills and abilities that represent diverse cultures.
- Individuals who have not had the opportunity to serve on a committee or task group.

FSIS' objective is for this selection practice to serve as a model when assembling members for committees and task groups. Diversity on committees and task groups enhances communication, productivity, efficiency, and effectiveness by increasing the exchange of ideas, exploring differences, encouraging creativity, fostering respect for all points of view, and demonstrating the commitment to be inclusive within the Agency.

Managers, supervisors, and team leaders must ensure that individuals serving on committees and task groups address and consider the interests and concerns of all employees, customers, and the public. Managers and supervisors should select, and support committed employees with different backgrounds, skills, and attitudes.

DISTRIBUTION:
All Offices

NOTICE EXPIRES:
November 1, 2004

OPI:
CRD – Program Planning,
Analysis and
Compliance Branch

The results can capture the strengths, experiences, and different perspectives that diversity offers, and enhance an individual's opportunity to make a contribution outside of their daily responsibilities. It further provides an opportunity for any committee or task group to appreciate different points of view, and to recognize contributions to decisions, new ideas, and innovative ways to reach solutions and conduct business.

A handwritten signature in black ink, appearing to read "William P. Milof". The signature is fluid and cursive, with a large, sweeping initial "W".

**Assistant Administrator
Office of Management**